

## I. National Means Cum Merit Scholarship Scheme (NMMS) :

### Pre Examination Instructions:

- Examination will be conducted from 10.00 AM to 01.00PM on 04.11.2018 (Sunday) in 13 districts 367 centers.
- The Chief Superintendents and Departmental Officers of the same schools that have been constituted as examination centers shall not be appointed.
- School assistants and subject teachers are not appointed as Invigilators under any circumstances.
- Follow the flow chart for delivery of the question paper to the examination centers and for collection of OMR answer sheets from the examination centers.
- Candidates shall not be allowed in the examination hall after the commencement of the examination. However in genuine cases one or two minutes time shall be allowed.
- Invigilator should report to the Chief Superintendent by 8.00 AM on the examination day to take the instructions from them.
- The visually challenged candidate will be given half an hour extra time and orthopedically handicapped candidates who cannot write the examination with their hands will also given half an hour extra time.
- First bell 9.30 AM to allow the candidates into the examination room. Second bell 9.45 AM to distribute OMR answer sheets, third bell 10.00 AM to start the examination.
- There will be ABCD jumbled booklets with questions jumbled are given.
- Seating arrangement will be as follows. 24 Candidates per room 6 rows and 4 columns.

A	C	A	C
B	D	B	D
C	A	C	A
D	B	D	B
A	C	A	C
B	D	B	D

Following is the seating arrangement if 18 candidates per room with 6 rows and 3 columns:

A	C	A
B	D	B
C	A	C
D	B	D
A	C	A
B	D	B

Following is the seating arrangement if 12 candidates per room with 6 rows and 2 columns:

A	C
B	D
C	A
D	B
A	C
B	D

- OMR answer sheets have to be distributed 15 minutes before the commencement of the examination.
- At the time of distribution of the Question Paper ABCD booklets have to be distributed irrespective of the fact whether the candidate is present or absent. The booklet of the absentee candidate and OMR Shall be collected back after taking the attendance duly confirming that he is absent i.e., after 10.30 AM.
- Information is received that photos of certain candidates are interchanged and in certain cases photos are not pasted. In such cases the candidate shall be allowed to affix the correct photo provided the Head Master concerned shall certify the fact regarding the interchange or no photos. However candidates shall not be inconvenienced under any circumstances and they shall be allowed to take the examination on declaration even the candidate failed to bring the photo due to non-noticing of his/her photo on the hall ticket.
- The TA & DA for the chief superintendents and Departmental Officers will be paid as per the norms.

**Post Examination Instructions:**

- OMR answer sheets shall be kept in a cover and sealed duly affixing the label supplied for the purpose by the DGE (Proforma).

**NMMS – NOVEMBER 2018  
FROM 10.00 AM TO 1.00 PM**

**DISTRICT NAME:**

**DISTRICT CODE:**

**CENTER NAME:**

**CENTER CODE:**

**NO. OF CANDIDATES ALLOTTED :**

**NO. OF CANDIDATES PRESENT :**

**NO. OF CANDIDATES ABSENT :**

**Signature**

**D.O Name:**

**D.O Mobile No:**

**Signature**

**C.S Name:**

**C.S Mobile No:**

- The guidance/instructions that are given in flow chart for post examination work shall be followed.


  
D.G.E.
   
01/11