

PROCEEDINGS OF THE DIRECTOR, SCERT, ANDHRA PRADESH

Proc. Rc. 3/B/C&T/SCERT/2016

Dated: 09-3-2018

(Present: M.V. Krishna Reddy, Director, SCERT, AP)

Sub: SCERT, AP, Amaravati – Department of School Education – Implimentation of Examiniosn reforms for class X - Constitution of 3 member Committee at Mandal level for verification and certification of Internal Marks of class X students - Orders Issued - Reg.

- Ref:-
1. G.O.Ms. No. 17 School Education (Prog.II) Dept., dt.14.05.2014
  2. G.O. Ms. No.82 School Education (Prog.II) Dept., dt.29.10.2015.
  3. G.O. Ms. No.80 School Education (Prog.II) Dept., dt.25.10.2017.
  4. G.O. Ms. No.81 School Education (Prog.II) Dept., dt.25.10.2017.
  5. Lr. Rc. No. 3 /B/C&T/SCERT/2016, Dated: 23-11-2017 Commissioner Dept. of School Education.

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All the District Educational Officers in the State are informed that as per reference 2 & 3 cited above Government of Andhra Pradesh, Department of School Education has decided to implement CCE pattern of Examination system for class X also. In this connection 20% of Internal Assessment Marks may be calculated from 4 Formative Assessments and 1 Summative Assessment marks.

As per the reference 3 cited above all the District Educational Officers are informed to Constitute a 3 member Mandal level Committee in all Mandals in their respective Districts for verification and certification of 20% of Internal Marks. The Committee consists of the following members for each Mandal.

- Member 1 Mandal Educational Officers  
Member 2 School Complex Head Master  
Member 3 Senior Head Master in the Mandal.

In this connection all the District Educational Officers are informed to conduct a Coordination meeting with all Dy.E.Os and M.E.Os for constitution of 3 member Mandal level Committee for all Mandals. The District Educational Officer should conduct oneday orientation to all the Mandal level Committee members on their roles and responsibilities. The details of roles and responsibilities of 3 member Mandal level Committee is annexed. In this regard a tele conference may be organized by Department of School Education, the details will be communicated later.

**Annexure:**

Roles and Responsibilities:

To  
All the DEOs in the State.  
All the RJDs in the State.  
Copy to submitted to State Project Director, SSA, AP  
Copy to submitted to Commissioner of school Education for Information.

  
Director, SCERT  
ANDHRA PRADESH

  
9/3/18

## **Annexure - I**

### **Roles and Responsibilities**

As per G.O.Ms.No. 80, dated 25.10.2017 amendments para no. 3, the District Educational Officer should constitute a three man committee at Mandal level, for verification and certification of class X 20% Internal Assessment Marks i.e., Four Formative Assessments and One Summative Assessment. The 3 member Mandal level Committee consists of the following persons.

- 1) Mandal Educational Officer
- 2) School Complex Head Master
- 3) Senior Head Master in the Mandal.

#### **Roles and Responsibilities of Three Man Committee:**

- Mandal Educational Officer list out the schools having class X sections Recognize by the Government of Andhra Pradesh (Nominal Roles)
- Prepare verification of 20% Internal Marks scheduled based on number of schools in the Mandal.
- All three members team should visit the all schools under all managements for verification and certification of class X Internal Marks.
- Observe the process followed in conduct of Formative and Summative Assessments in class X
- Formative Assessment notebooks which contains student reflections, return works, Project reports should be verified, whether the four formatives conducted and upload the marks in the website or not.
- Ask the Head Master to login in CSE website with their personal login ID and verify students marks.
- Observe validated SA-1 answer scripts and marks allotment with School Registers, online information.
- Prepare verification report in the following format. (Annexure - II)
- After verification of all the records relating to FA, SA marks entry and 20% marks calculation, 3 man Committee should issue a certificate of verification to the School Head Master. The same copy should submit to concern Dy.E.O.

#### **Roles of Dy.E.O:**

- Dy.E.O should keenly verify the 3 man Committee verification certificates of all the schools and submit the counter signed copy of the same to DGE through AP online.

#### **Role of AP Online:**

- AP Online should provide access to all Dy.E.Os in the state to submit their reports regarding 3 man committee reports on verification of 20% Internal Marks.
- The final copy of 20% Internal Marks should submit to DGE.

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