

**PROCEEDINGS OF COMMISSIONER OF SCHOOL EDUCATION  
ANDHRA PRADESH**

**Present: K. Sandhya Rani, IPoS**

RC No.109/IT-Cell/2017

Dated: 10.03.2017

Sub: School Education – CCE Marks Entry – Certain Clarifications raised by the School Managements – Clarifications issued – Reg.  
Ref: Minutes of Meeting held with CSE on 27th Feb'17 with Director SCERT & APOnline.

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All the district Educational Officers are informed that there are certain issues raised by various school managements pertaining to data entry of CCE Marks. Some schools have informed about wrong language mapping for certain students, a few private school managements have raised the issue of wrong marks entry. Oriental School managements informed that provision of data entry of marks, language mapping is not made for their schools. Providing of marks entry for absentees, who took the examinations at later date etc.,

After examination of the above constraints with the Director, SCERT the following orders are issued.

- a. All schools are allowed to enter the marks of their students, whose marks are not entered in any assessments till date (i.e. FA1, FA2, SA1, FA3 & SA2). This window will be opened from 13<sup>th</sup> March, 2017 to 17<sup>th</sup> March, 2017 till 5:00 PM on [www.cse.ap.gov.in](http://www.cse.ap.gov.in) through school login (using UDISE code).
- b. Editing of Language Mapping:
  - i. Provision will be given for language mapping for Class 8<sup>th</sup> students by duly raising a request through Request Tracking System (RTS) at [www.cse.ap.gov.in](http://www.cse.ap.gov.in) provided in the respective Dy. EO logins for that particular school.
  - ii. Provision will be given for Class 10<sup>th</sup> students whose NR data submitted for SSC Public Examinations.
  - iii. As there is no weightage problem, no provision will be given for Class 6, 7 and 9. The marks entry done for all FAs & SAs earlier is final. These students editing of language mapping will be allowed in the next academic year (2017-18) during FA-1 Marks entry.
  - iv. However, a provision will be given to the students of Class 6, 7 and 9 where FA-1 marks alone are entered and subsequent Assessments entries were not done.
  - v. A provision will be given to all Oriental Schools for data entry for all assessments as per the format circulated by the Director, SCERT.
  - vi. A window will be opened from 13<sup>th</sup> March, 2017 to 17<sup>th</sup> March, 2017 till 5:00pm for making all aforementioned updation / modification.
  - vii. Provision will be given for absentee students of classes VI-Xth in SA-1 and SA-2.
  - viii. Provision will be given for co-circular areas.
  - ix. 5% validation marks only should be entered.
  - x. Final print copy of uploaded marks and the school CCE register should be cross checked by the concerned MEO/Dy.E.O
  - xi. Every correction made by the school should be verified by the concerned MEO/Dy.E.O.
- c. All DEOs are once again instructed to ensure that the MEOs practically obtain manual marks list from the schools and coordinate with AP Online centers for 100% data entry of CCE marks in the standard/ unified format circulated by the Director, SCERT.
- d. Please ensure that the data entry for FA-3 & SA-2 is completed by 12<sup>th</sup> March, 2017, as it is linked with 20% weightage marks of SSC.
- e. Please contact Director, SCERT for any clarifications regarding the formats and weightages.

Sd/- K. Sandhya Rani  
Commissioner of School Education

To  
All the District Educational Officers in the State.  
All the RJDSEs in the State.

Copy to:

The Director SCERT, Andhra Pradesh for information and necessary orders with regards to formats and weightages.

The Principal Secretary, School Education, Govt. of Andhra Pradesh, AP Secretariat, Amaravati.

//t.c.f.b.o.//

  
Superintendent