

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION AND EX-OFFICIO PROJECT DIRECTOR, RMSA-AP, HYDERABAD

Present :: K.Sandhya Rani, IPoS.,

Rc.No.1250/AWP&B/7.1/RMSA/2016

Dt.19.09.2016

Sub:- RMSA- Release of funds to the Schools towards Excursion Trip for students- Project on Science & Maths- RAA- approved in PAB 2016-17 – Revised guidelines/ Instructions- Issued- Regarding.

Read:- This office Procs. Rc.No.1250/AWP&B/7.1/RMSA-AP/2016, dt.01.08.2016.

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The attention of all the District Educational Officers & Ex-Officio Project Coordinators of RMSA in the State is invited to the reference read above and they are informed that the revised guidelines and instructions along with the suggestive places to take the students for excursion are enclosed herewith.

Further they are informed that an amount of Rs.338.91 Lakhs have already been released to all the Districts and the list of schools covered for excursion trip was also communicated in reference read above.

Therefore, all the District Educational Officers & Ex-Officio Project Coordinators of RMSA in the State are requested to furnish their draft action plan on proposed place of visit, no. of schools, no.of students , budget, additional funds sanctioned, etc., by 30.09.2016 without fail.

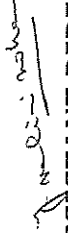

This has got the approval of the Commissioner of School Education and Ex-Officio Project Director, RMSA-AP, Hyderabad.

Encl:- As above

Sd/- P.Prabhakar Rao,
for Commissioner of School Education &
Ex-Officio Project Director, RMSA
AP, Hyderabad

To
All the District Educational Officers & Ex-Officio Project Coordinators of RMSA in the State.
Copy to RJDSE, Kakinada, Guntur & Kadapa for information.

//t.c.attested.//


ASSISTANT DIRECTOR


1. Excursion trip for students

Background:

A field trip or excursion trip for students is a journey by a group of students to a place away from their normal environment. Excursions are defined as educational experiences conducted during school hours to correlate with the regular classroom instructional program. It should be an integral part of classroom instruction. The experiences gained during excursion should give relevance and meaning to knowledge. The purpose of the trip is usually observation, non-experimental research or to provide students with experiences outside their everyday activities, such as going out and camping with teachers and their classmates. The aim of this research is to observe the subject in its natural environment. Excursion of students is a favourite past-time with Western Countries. Darwin is a living example of someone who has contributed to science through the use of field trips.

Objectives:

- To provide scope to the students to gather experiences by visiting the didactic places which are nearby (list enclosed).
- To learn through practical way and interacting with the resource persons & sharing with other students.
- To provide vocational guidance to students by way of exchanging experience and knowledge concerning new techniques and methods of work.

Target: Total 169455 Students of class IX from 2651 schools will be covered under this programme @ Rs. 200/- per student.

Criteria:- 60% of the students will be covered from class IX in each 2651 Schools, based on the attendance of the students.

Timeline: The deadlines for different action to be taken are as follows:

S.No	Activity	Timeline
1	Planning meeting of District level committee	Before 01.10.2016
2	Submission of detailed plan and budget to district Educational officer	Before 03.10.2016
3	Excursion trip	On any holiday

Guidelines for organizing Excursion trip:

1. A one day excursion trip for the students of class IX will be organized .
2. **A district level committee may be formed with the following members:**

Chairman: DEO

Convener: MEO

Member: One head master/Headmistress of secondary school from each development mandal of the district

3. RMSA, Andhra Pradesh has attached a suggestive list of places to be visited nearby places at annexure-1. Neighbouring District interesting & educative places too can be visited. Planning meeting at district level shall be conducted in the concerned district by respective MEO of the school. The DLC may select the places relevant to the students outside this list as well within fund availability for the district. While visiting the places please take the support of the District Level authority, if necessary.
 - a. Deputy commissioner office
 - b. Superintendent of police office
 - c. District library
 - d. District cultural heritage, historical monument, museum,etc
 - e. Other tourist place that can be beneficial for the students.
4. The interaction with Deputy commissioner, Superintendent of police of the district during the visit must be ensured.
5. DLC to take step for exemption of ticket/entry pass at the parks, museum etc with the respective authorities for the excursion trip.

A detail budget mentioning the route of the excursion trip:

Places to be visited, number of children of Class IX covered in this trip and detailed fund involvement activity wise may be submitted to the DEO for approval of the programme and release of fund. The budget shall also contain cost on transport, refreshment, drinking water, numbers of buses required, 1 banner per bus (Size: 6'*4'; the detail of writing on the banner will be provided along with the approval of the programme) and other miscellaneous charges etc.

6. The necessary fund was already released to the SMDC concerned based on the number of Students. Hence, the expenditure shall be met from the released budget and report compliance of expenditure incurred District Wise to this office through the District Educational Officer & Ex-Officio Project Coordinator of RMSA. Availbvlc

funds under any other source with SMDCs or through Donor / CSR support may be utilized in addition to allotted funds.

7. Two guide teachers from each school will accompany the group from each school. There must be compulsorily one lady guide teacher along with group, if the group has girl student.
8. To make the visit more informative and enjoyable there should be constant illustration and explanation about the places of visit to the students. This will enlighten the students about the concept and also add to their learning and knowledge.
9. Arrangement should ensure picking up of students from their respective schools
10. The arrangement for food will involve breakfast most preferably in the vehicle itself. The arrangement of lunch should be done during the visit. It may be arranged in any hotel or eateries nearby the visiting sites but aspects of hygiene should be ensured.
11. Pure drinking water should be arranged during the visit.
12. Printing of banners should be done well in advance before the programme. The banner size will be (6'*4') and necessary format shall be sent by RMSA.
13. There should also be constant monitoring for the students to maintain discipline and decorum during the visit.
14. To ensure proper management of affairs, all the schools of district should be covered phase wise keeping fund availability and other arrangements in mind.
15. A team from MEO may visit the venue of the programme for monitoring.

The suggestive lists of places for the trip are may be as follows:

S.No	Districts	Towns	Destination
1	Srikakulam	Srikakulam	Madduvalasa Project
			Mahendra Girulu
			Telineelapuram
			Salihundam
2	Vizianagaram	Bobbili	Bobbili fort
			Bobbili
			Bobbili
			Vizianagaram
			Vizianagaram
			Vizianagaram
3	Visakhapatnam	Bheemunipatnam	BAARC, Industrial estate
			Visakhapatnam
			Naval Scientific and

			Technological Laboratories
			Indira Gandhi zoological park
			Dredging Corporation of India
			Borra caves
			Thotlakonda
			Agricultural Regional Institute, Anakapalle
			Steel Plant
			Visakhapatnam Port Trust
			Shilparama
			Hindustan Petro Chemicals Ltd.
			Naval Dockyard
			Hindustan Shipyard
			National Thermal Power Corporation Ltd
4	East Godavari	Rampachodavaram Tuni	Kakinada Fort Rajuhmandry Rail cum Road Bridge
		Ramachandrapuram	Coringa Forest (Wild life Sanctuary)
		Rajahmundray Kakinada	Dhawaleshwaram project Maredumilli Forest/ water falls
			Papikonda wild life sanctuary
		Amalapuram	Ranga Museum
			Pandavula Metta, Peddapuram
			Medicinal Plants, Addateegala
			ONGC, Rajuhmandry
5	West Godavari	Eluru	Kolleru Lake Bird Sanctuary
		Eluru	Papikondalu-Polavaram
		Narasapur	Balayogi Science Park-Eluru
			Polavaram Pattiseema Project
			Buddhaguhalu
			Sugar Factory- Tanuku
			Kolleru Sarassu
			Dharmal Vidyuth Kendra
			Vijeswaram Barrage

6	Krishna	Vijayawada	Bhavani Island Kondapalli fort Victoria Jubilee museums Mogalarajapuram caves Regional Science Centre (VJA) Gandhi Hill and Planetorium (VJA) Bandar Port Bel Company Ghantasala Undavalli caves Amaravathi –Buddha Site
7	Guntur	Narasaraopet	Kotappakonda Amaravathi Museum Nagarjuna Konda Undavalli cave Ethipothala Uppalapadu Bird Sanctuary Surya Lanka Sangam Diary
8	Prakasam		Bhairavakona
9	Nellore	Nellore	District Science Museum Somasila Dam Nelapattu Bird sanctuary Udayagiri fort SHAR- Srihari Kota Pullicot Lake
10	Cuddapah	Jammalamadugu	Gandikota fort Tallapaka temple Chand phira gumbadh Sri venkateswara wild life sanctuary Sri lanka malleswara wild life sanctuary Bhagavan mahavir government museum Gundala Konda Forest Belgum Caves Sidhout Fort
11	Kurnool		Kondareddy Buz Rollapadu Bird Sanctuary Belgum caves

		Srisailem nagarjuna sagar tiger reserve
		Yaganti caves
12	Anathapur	Rayadurga fort
		Gooty fort
		Puttaparthi Planetorium
		Lepakshi
		Baniyan Tree(Thimmamma Marrimanu)
		Veerapuram Bird Sanctuary
		Penugonda Fort
		Ratnagiri Fort
		Jambudweep Chakram
		Shilpa Ramam
13	Chittoor	Chandragiri fort
		Regional Science Center
		Chandragiri Fort
		NARL
		Kaundriya wildlife sanctuary
		Rishi valley
		Renigunta Airport
		Agsthya Science Centre

Annexure-III

Format of the plan & Budget

Total number of Govt schools having class IX-----

Total number of students in class IX in these schools-----

Period of proposed trip-----

Details of fund involvement:

S.No	Items	Cost
1	Printing of Banner	
2	Vehicle a) Hiring charge	
3	Water and refreshments	
4	Other expenses , if any	

Sd/- K.Sandhya Rani.,
Commissioner of School Education &
Ex-Officio Project Director, RMSA
AP, Hyderabad

//t.c.attested.//


DIRECTOR, RMSA(FAC)


1-7/19/16

Subject: Excursion Trip - Regarding

From: Rmsa Rmsa (rmsa.dseap.gov.in@gmail.com)

To: deo_chottoor@yahoo.co.in; deo_nellore@yahoo.co.in; deo.prakasam@gmail.com; deo_vizag@yahoo.co.in; deo_atp@yahoo.co.in; deo_eg@yahoo.co.in; deo_guntur@yahoo.co.in; deo_kadapa@yahoo.co.in; deo_krishnadt@yahoo.co.in; deo_kurnool@yahoo.co.in; deo_srikakulam@yahoo.co.in; deo_vizianagaram@yahoo.co.in; deo_wg@yahoo.co.in; rmsaeg@gmail.com; rmsavzm@yahoo.in;

Date: Monday, 24 October 2016 4:35 PM

Dear all,

All the DEOs are requested to monitor the Excursion Trip activity under RMSA and make it possible to take students for excursion trip on Friday 28th as there is environment day and send the status report on this matter at earliest.

Thanks&Regards

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DIRECTOR
RMSA-AP