

GOVERNMENT OF ANDHRA PRADESH

From Sri M R Prasanna Kumar, M.A.(Lit),M.Ed
Director of Government Examinations,
Andhra Pradesh, Hyderabad.

To All the District Educational Officers in
the State,
Andhra Pradesh.

Rc.No. 02/E2/2015, dated: 1-10-2015

Sir/Madam,

Sub: NTSE - 2016 - State level National Talent Search Examination (1st Level) November 2015 - Sending of centre-wise printed Nominal Rolls for conduct of examination - Certain instructions issued - Reg.

Ref: Rc.No.02/E2-2/2015, Dt: 10-09-2015 addressed to you.

In continuation of this office letter under reference cited, I further inform you that the National Talent Search Examinations (1st Level) 2015 is going to be conducted on 08-11-2015 from 10.00 a.m. to 01.00 p.m. in all the District Head quarters along with the National Means-cum-Merit Scholarship Examination. The examination centres for the National Talent Search Examination proposed by you are approved.

The question paper bundles pertaining to the National Talent Search Examination along with the OMR answer sheets will be supplied on the day for which you have to depute a responsible person to the O/o D.G.E, A.P, Hyderabad to receive the confidential material. The National Talent Search Examination question paper bundles will be superscribed with the Centre Code prefixing the letters 'NT'. The District bulk bundles super scribing with 'NT/DEO' will also be supplied to you in order to meet the shortage in any centre in the National Talent Search Examination. Remember that the question paper pattern is not same for the NTSE and NMMS Examination.

Hall tickets of the candidates are already kept in this office website i.e., "www.bseap.org". The printed Nominal Rolls (centre-wise) in duplicate with Roll Numbers are also sent herewith. If any candidate could not get hall ticket through website, the candidate should approach the DEO concerned with printed application form and paid challan then the DEO should approve the candidate and download and issue the hall ticket from the DEO link provided by this office.

OMR sheets of Variable Data i.e. with candidate's name etc. are being supplied to the Chief Superintendent along with certain number of Non Standard OMRs (Blank OMRs). OMR Sheets of Variable Data shall be issued to the concerned candidates only. Care shall be taken that OMR Sheets shall not be issued to unconcerned candidates. Non Standard OMR Sheets can be used when OMR Sheets of Variable Data are not printed properly, mutilated etc.

Chief Superintendents shall be instructed to issue correct combination of Medium and Language Question Paper Booklet with reference to printed nominal rolls as Language Comprehensive Test in Telugu/English/Urdu for 50 Marks instead of 40 marks. (Question Numbers 51 to 100). **(No change of medium in question paper should be entertained by the Head Master or Chief Superintendent as the question paper is supplied basing on the online submission of applications by the candidate only.)**

Make necessary arrangements to deposit the confidential material in nearest police station of the examination centre under the joint custody of Chief Superintendent and Departmental Officer. In case the question paper bundles of National Talent Search Examination and National Means-cum-Merit Scholarship Examinations are required to be kept in the same police station in the District Headquarters, see that the question paper bundles of National Talent Search Examination and National Means-cum-Merit Scholarship Examinations are kept in opposite sides with a suitable distance to avoid the confusion while withdrawal of the question paper bundles from the police station by the Chief Superintendent/ Departmental Officer. See that the question paper bundles are withdrawn from the police station 45 minutes before the commencement of examinations.

Instruct the Chief Superintendents of Examination Centres to give first preference to the PETs/P.Ds, Drawing Teachers, Craft Teachers and second preference to S.G.Ts, while appointing Invigilators. If any deviation in the matter will be viewed seriously.

The remuneration to the personnel involved for conduct of National Talent Search Examination may be paid as per the G.O.Ms.No. 67, dated 09-09-2015. The budget for remuneration is already released before issuing the above said G.O. Hence the DEO concerned may be requested to meet the expenditure from your available budget and produce the bills to this office regarding extra budget met by you. The amount will be released in the last quarter by this office.

Unused question paper booklets may be retained with you to distribute to the schools to create awareness among the student in the district for the coming NTS Examinations.

After completion of examinations, the following post examination material (item-wise & centre-wise) should be sent to the O/o. The Director of Government Examinations, Andhra Pradesh, Hyderabad **through the route vehicle as per route map** (Route map will be supplied along with the confidential material) as soon as received from the Chief Superintendent of Examination Centre on 08-11-2015. All covers shall be superscribed with the description of the material inserted in the cover. Under any circumstances the post examination material should not be retained at your end after 08-11-2015.

01. Used OMR answer sheets in sealed cover (Centre-wise)
02. Un-used OMR sheets (Centre-wise)
03. The damaged OMRs of Variable Data shall be kept in a cover and submit. No such cases are there, a nil report should be furnished by the Chief Superintendent.
04. Attendance sheets should be kept in a separate cover (Centre-wise).
05. Corrected copy of Centre-wise Nominal Rolls.
06. Centre-wise Attendance sheet **Proforma 'A'**
07. Centre-wise absentee sheet **Proforma 'B'**
08. Centre wise statements showing number of Blank OMR sheets supplied, used, damaged & balance – **Proforma 'C'** along with other particulars.
09. Statement showing question paper account used, unused, damaged etc – **Proforma 'D'**.
10. Certificate of opening of question paper packed **Proforma 'E'**
11. Room-wise attendance sheets of the centre
12. Room-wise absentee of the centre.

13. List of malpractice cases if any.
14. Report of the Chief Superintendent on the conduct of Examination.
15. Report of the District Educational Officer on the conduct of Examination.

Sd/- M R Prasanna Kumar
DIRECTOR

Encl:-

1. Printed Nominal Rolls Center-wise.
2. Copy of the budget.
3. Route Map.
4. Center-wise roll numbers range list
5. Non Standard OMRs (Blank OMRs).

Copy to the ACGE, Office of the District Educational Officer.

//attested//



DEPUTY COMMISSIONER

Reddy

ANNEXURE-1Statement showing the rates and remuneration eligible to incurred for conduct of the National Talent Search Examination

(a) Remuneration to the personnel in the O/o District Educational Officers:	
District Educational Officer	: Rs.2000.00
Asst. Commissioner for Govt. Exams	: Rs.1000.00
Superintendent (Office)	: Rs. 500.00
Clerks (3 Clerks) (3x 400)	: Rs.1200.00
Data Entry Operator	: Rs. 400.00
Attenders (2 x 100)	: Rs. 200.00
Contingent expenditure	: Rs.4000.00
SUB TOTAL	Rs.9300.00

(b) TA& DA shall be given as per APTA rules to the Chief Superintendents and to the Departmental Officers for participating in the Orientation Programme.

(c) Transportation of Confidential Material: Transportation Charges to the Route Vehicles from District Headquarters to Revenue Division may be claimed as per the RTA approved rates.

(d) Remuneration to the personnel involved in the Conduct of Examination centre will be paid as follows:

j) Conduct of Examination	
a) Chief Superintendents (Rs.200 x 2 days) (one day for arrangements and one day for conducting exam)	: Rs.400.00
b) Departmental Officers (Rs.200 per day x 2 days)	: Rs.400.00
c) Remuneration to Invigilators (One Invigilator per 20 candidates)	: @Rs.100 per Invigilator
d) Clerk	: Rs.100.00
e) Attender	: Rs.70.00
f) 1 Waterman	: Rs.40.00
g) 1 Sweeper	: Rs.40.00
h) 1 Scavenger	: Rs.40.00
i) Seating arrangements @ Re.1/- per candidate @ 300 candidates per centre	: Rs.300.00
j) Contingent expenditure (i.e., for purchase of cloth, wax, candles, thread etc.) as per DIET CET rates Rs.100/- per centre	: Rs.100.00

(ii) Remuneration for Flying Squads Members to each Division

a) 1 Officer	:	Rs.300.00
b) 1 Sub Inspector	:	Rs. 200.00
c) 1 Constable	:	Rs.100.00
SUB TOTAL		Rs.600.00

After completion of the examinations these vehicles shall be pick up the Chief Superintendent along with the confidential material to the District Headquarters to handover to the District Educational Officer.

(iii) Remuneration to the personnel who receives the Post Examination Material at O/o the DEO's

Receiving Counters for Post Examination material at DEO's Office from the exam centres
(03 Counters x Rs.100) **Rs.300.00**

(iv) Submission of Post Examination Material by the personnel O/o. the DEO to state Headquarters: T.A & D.A to Districts Officials as per APTA rules will be paid.

Sd/- M R Prasanna Kumar
DIRECTOR

//attested//


DEPUTY COMMISSIONER
31/11/15

