

PROCEEDINGS OF THE COMMISSIONER & DIRECTOR OF SCHOOL EDUCATION AND EX-OFFICIO
PROJECT DIRECTOR, RMSA, A .P, HYDERABAD.

Rc.No.999/RMSA/2013

Dated: 18.02.2014.

Sub:- SE- RMSA- Release of funds towards implementation of RMSA - Programme in Andhra Pradesh under the component of Book Fair at District level - Utilization of funds - Certain guidelines and instructions - Issued - Reg.

Read:- 1. Lr.No.F.1-10/2013-RMSA-1, dt: 09-09-2013 from the Director, RMSA-1, Gol, MHRD, SE&L, New Delhi (Revised Minutes of the meeting of the PAB held on 13.05.2013).
2. Lr.No.F.14-1/2013-RMSA-1 (General) dt: 20.09.2013 from Under Secretary to Gol, MHRD, New Delhi.
3. Lr. No. F.14- 1 / 2013-RMSA- 1 (STSP) dt: 20.09.2013 from Under Secretary to Gol, MHRD, New Delhi.
4. Lr.No.F.14-1/2013-RMSA-1 (SCPSC) dt: 20.09.2013 from Under Secretary to Gol, MHRD, New Delhi.
5. This Office Procs.Rc.No.999/RMSA/2013, Dt: 04.02.2014.

All the District Educational Officer & Ex-Officio District Project Coordinators in the State are informed that GOI, MHRD, New Delhi have sanctioned & released amounts vide references 2nd to 4th read above towards Recurring Grants for the year 2013-14 under Central Share.

Further, they are informed that GOI, MHRD, New Delhi have communicated a copy of Minutes of Project Approval Board (PAB) meeting for the year 2013-14. Book Fair at District Level is one of the approved component under Recurring Gants for the year 2013-14.

Therefore, Commissioner and Director of School Education & Ex-Officio Project Director, RMSA, A.P., Hyderabad is pleased to accord sanction and released an amount of Rs. 23.00 Lakhs (Rupees Twenty Three lakhs only) @ Rs. 1.00 lakh to each District in the State towards organization of Book Fair at District level vide reference 5th read above.

Further, they are requested to arrange to conduct the Bok Fair at District Level duly follow the following norms/guidelines for the activity:

- ❖ A two days Book Fair/Exhibitions shall be arranged in all 23 Districts at Divisional level.
- ❖ Inviting Publishers from all over the Country by issuing press advertisements. A list of Publishers may be created by the District.
- ❖ Terms & Conditions for the Publishers need to be set by the State. Publishers would require to get themselves registered with the District Educational Officers office.
- ❖ Transportation arrangements should be arranged especially for students from rural area schools to visit the Book Fairs along with their teachers.
- ❖ All the heads of the schools are directed to place the orders for purchase of Library books in coordination with SMDC Members. The Library grant provided under RMSA may be utilized for this purpose.
- ❖ Book fair to be looked as a literary fest where lot of cultural events shall be takenup like competitions for drawing and Painting, Dance, Drama, Storytelling etc., which shall be arranged at the venue in the evening.

The Monitoring proforma for the said component is herewith enclosed with arrange to submit the information fortnightly.

This has the approval of Commissioner and Director of School Education & Ex-Officio Project Director, RMSA, A.P, Hyderabad.

Encl: as above

For Commissioner and Director of School Education,
& Ex-Officio Project Director, RMSA

To

All the District Educational Officer & Ex-Officio District Project Co-Ordinator, RMSA, in the State for information and take further follow up action in the matter.

Copy to all the District Collectors & Chairman, Managing Committee (District Level), RMSA in the State for information and take further follow up action in the matter.

Copy to all RJDSEs in the State for information and take further follow up action in the matter.

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER &
EX-OFFICIO DISTRICT PROJECT COORDINATOR, RMSA/MS, SPSR NELLORE DISTRICT
Present:- Sri D.Anjaneyulu, M.Sc.M.Ed.,CIPE(London)**

Rc.No.8743/D1/RMSA/2014-Book Fair

Dt:16 -12-2014

Sub:- RMSA O/o the District Educational Officer, SPSR Nellore District - Implementation of RMSA Programme in SPSR Nellore District under the component of Book fair at District level for two days from 29-12-2014 & 30-12-2014-Guidelines and instructions issued-Regarding.

Ref :- Proc.Rc.No.999/RMSA/2013 dt.12-02-2014 of the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad.

All the Deputy Educational Officers in the District are informed that the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad has requested to arrange to conduct the Book fair at District level duly following the norms/guidelines for the activity.

- A two days Book Fair/Exhibitions shall be arranged in all 23 Districts at Divisional Level
- Inviting Publishers from all over the Country by issuing press advertisements. A list of Publishers may be created by the District
- Terms & Conditions for the Publishers need to be set by the State. Publishers would require to get themselves registered with the District Educational Officers office.
- All the heads of the schools are directed to place the orders for purchase of Library books in coordination with SMDC Members. The Library grant provided under RMSA may be utilized for this purpose.
- Book Fair to be looked as a literary fest where lot of cultural events shall be taken up like competitions for drawing and Painting, Dance, Drama, storytelling etc., which shall be arranged at the venue in the evening.

As per the instructions given by the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad, the under signed has decided to conduct the Book fair exhibition at District Level on 29-12-2014 & 30-12-2014 at Sri Kasturi Devi Girls High School, Near KVR Petrol Bunk, Dargamitta, Nellore.

Hence, all the Deputy Educational Officers are requested to inform all the Head Masters of High Schools in their jurisdiction to participate Book fair exhibition on the above dates along with Teachers and Students of the schools for purchase of library books in coordination with SMDC members without fail.


**District Educational Officer &
Ex-Officio Dist. Project Coordinator, RMSA,
SPSR Nellore District**

To

All the Deputy Educational Officers in the District,
Copy submitted to the Regional Joint Director of School Education, Guntur for favour of kind information

Copy Submitted to the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad for favour of kind information.

PROCEEDINGS OF THE COMMISSIONER & DIRECTOR OF SCHOOL EDUCATION AND EX-OFFICIO PROJECT DIRECTOR (RMSA) A. P, HYDERABAD.

Present : Smt. V. Usha Rani, I.A.S.,

Rc.No. 1089/RMSA/2012

Dated: 07.10.2014.

Sub:- SE – RMSA – Release of funds for purchase of furniture and lab equipment in the sanctioned components under RMSA –Phase-I & Phase-II at School level in approved 289 Secondary Schools in the State - Orders – Issued - Reg.

Read:- 1. Minutes of Executive Committee Meeting of RMSA held on 07.07.10.
2. G.O.Ms.No. 114 SE (Prog.I) Dept., dated 07.10.2009.
3. G.O.Ms.no. 115 SE(Prog.I) dept., 17.10.2009.
4. Lr.No. F.1-66/09.Sch.1, dated 17.06.10 from the Under Secretary to GOI, MHRD, New Delhi.
5. Lr.No.F1/66/2009/ Sec-1 ,(B) dt.28/09/2011, dt. 20/3/2012 of GOI, MHRD, New Delhi.
6. Lr.No.F1/5/2010/ Sec-1 /A,B,C dt.28/06/2012 of GOI, MHRD, New Delhi.
7. G.O.Rt. No. 461/EDN (SE-Prog-1) Dept, dt. 11/8/2010
8. G.O.Rt. No. 323/Fin(Exp-SE) Dept, dt. 01/02/2012
9. G.O.Rt. No. 345/ Fin(Exp-SE) Dept, dt. 01/02/2013
10. G.O.Rt. No. 888/ Fin(Exp-SE) Dept, dt. 16/03/2013
11.This office Proc.Rc.No. 313/RMSA/2010, dated 14 .8.2014.

All the concerned Head Masters / Head Mistress / Principals of the approved (289) Secondary Schools for strengthening under RMSA Phase-I and Phase-II are informed that GoI Ministry of Human Resource Development, New Delhi / GOAP have sanctioned and released an amount of Rs.5.55 lakhs (Rupees Five lakhs fifty five thousand only) (Rs.4.55 lakhs towards purchase of furniture and Rs.1.00 lakh towards purchase of lab equipment) to the each of the 289 Secondary School SMDCs (as per the list enclosed.) in the State under RMSA Phase-I and Phase-II where construction of Additional class rooms have already been completed.

In this connection the amounts are released to the tune **1507.35 lakhs (Rupees Fifteen Crores Seven Lakhs and Thirty Five Thousands only)** to the SMDCs concerned .

Therefore they are requested to purchase the furniture viz., Dual Desks, Teacher Tables & Chairs and Two Almarahs for the use in the IX and X class constructed rooms under RMSA. The following are the guidelines prescribed by the Government of India in Manual for Financial Management & Procurement under RMSA (8.2.2.1 and 2, 8.8.1 to 8.8.6) and the role of SMDCs are as follows:

Procurement of Furniture is to be done by SMDC only.

- i. Estimate total number and cost of items identified based on the approximate unit cost.
- ii. The SMDC shall make a resolution for procurement of the furniture/ lab equipment regarding best way of procurement as per the FM&P Manual-RMSA.
- iii. SMDCS shall procure the furniture and lab equipment in a transparent manner keeping in view of the specifications and guidelines.
- iv. Identify Registered Firms / Agencies from whom quotations can be invited minimum three or more to ensure competitive rates).
- v. After passing the resolution by SMDCs they must indicate in the order to the identified agency mentioning specifications, quantity and quality of goods, desired delivery, time and place the terms of the accepted offer including applicable taxes, duties and payment terms shall be incorporated in the purchase . The warranty period of the purchased furniture should be more than 36 months from the date of supply of material.
- vi. Ensure timely supply of items by the identified agency.
- vii. Received and Account the supply received (Inventory) and making payments after delivery of goods in satisfactory condition.
- viii. Rate contracts of Directorate General of Supplies and Disposals (DGS&D) may also be used as a substitute for shopping.
- ix. All payments should be done by SMDC by way of transferring funds to the concerned agency through a crossed cheque only (RTGS).
- x. The APEWIDC has supplied the furniture based on the rates finalized by the State level committee through (1) M/S Godrej and Boyce Mfg. com. Ltd, Secunderabad, (2) M/s Featherlite Office Systems (P) Ltd. Bangalore and (3) M/s Methodex Systems Ltd., to all the Model Schools in the State.

The approved rates and specifications are suggested here under for reference.

S.No	Items	Unit Cost
1	Dual dusks for two(2) Class Rooms (20 dual dusks x 2 class rooms) (Size 3'-6" for classes IX & X)	4430.00
2	Tables (for teachers in classes IX & X)	3616.75
3	Chairs (for teachers in classes IX & X)	1375.00
4	Almarah	13291.00

Specifications:

Item No. 1 Dual dusks for two Class Rooms (Size 3'-6" for classes IX & X)

- i. The overall dimensions should be of size 1200mm X 895mm X 750mm. The Desk panel (1200 X 330 X 18mm) with 10 degree inclination, Seat(1200X260X18mm) and Back (1200 X 260 X 18mm) should be made of 18mm thick Pre-Laminated Boards with PVC edge banding on all sides. The under structure should be made of 25.4 mmX25.4mmX1.6mm thick powder coated Electro static welding

resistance at base which should be welded to the desk and seat supports that are made of 1.0mm thick powder coated MS'C' sections.

- ii. Vertical frames at base and back of seat made of 25.4 mmX25.4mmX1.6mm thick powder coated ERW tubes should be provided as stiffeners between them.
 - iii. The storage shelf 150mm. height height, closed on three sides should be made from 0.8mm thick powder coated MS sheet affixed below the desktop. Hooks made from 6.0mm dia MS rods should be provided on either side of the vertical frame of the desk, for hanging bags/ bottles.

Item No.2: Tables (for teachers in classes IX & X)

- a. The overall dimension should be 900mmx590mmx740mm. The table top has to be made of 18mm thick. Pre-Laminated Board (PLB), of approved quality and shade.
- b. The understructure should have an all-round supporting C-Frame made of Cold Rolled Cold Annealed (CRCA) MS sheet 0.9mm
- c. The stands for table should be made of tubular frame of MS ERW Square Tube of size 25.4mm, 1.2mm thick.
- d. Modesty panel of 600mm height from top of the table with 1.0mm thick CRCA MS sheet. Steel used should undergo pre treatment process viz, degreasing, pickling, phosphating etc for rust resistance and durability

Item No.3: Steel Chairs (for teachers in classes IX & X)

- i. Overall dimensions 800mmx330mmx550mm. the seat and back shall be made of 1.2mm 18 BG thick MS. Perforated sheets with cushion . The steel should be durable one and chair with arms.
- iii. The under structure should be provided with black PP injection moulded ferrules. Hard rubber bushes should be provided to rest chair on floor Epoxy polyester powder coating DFT (Dry Film Thickness) of 45 microns as per IS101.

Item No. 4: Almarahs (Classes IX & X)

- i. 1830 X 900 X450mm, Store well shall be made up of there shall be 4 Nos. full adjustable shelves with height wise adjustable shelf mounting Die Cast recess type handle with 3 way Locking mechanism should be provided with levelers with Plastic Base.
- ii. MILD STEEL as raw material should be use, Cold rolled Close annealed steel use for thickness 0.6 to 1.2mm range as per IS- 5131994(reaffirmed in 1988) Grades "D" or DD" quality.
- iii. Chemical composition, tensile properties, bend test, surface, flatness, hardness as per IS-513 1994.
- iv. Hot rolled steel used for thickness 2.0 mm to 3.15 mm range as per IS -1079 1194 "D" quality or IS-10748 1995 Grade – II Chemical compositions, tensile properties bend test, surface flaws, roll mark, dent & lines etc.,

The above items total cost of unit shall include cost of all materials, manufacture, transportation to site, assembling at site including loading, unloading and assembling charges at different floor levels of the building,

including VAT and all other taxes etc., complete for finished item of work. These items shall carry a warranty period of 3 years (36 months) from the date of supply.

SMDC can keep above specifications and rates in mind as **guidance** before finalization of procurement. They are at liberty to procure number of items from any agency without compromising quality and not exceeding the above prices.

Further a list of items identified and recommended by the State Level committee for purchase of laboratory equipment in Model Schools which was scrutinized and finalized to the extent of Rs.1.00 lakh by SCERT Andhra Pradesh for classes IX and X is also appended to this proceedings to procure as per norms of RMSA specified above.

In view of the procurement to be done by the SMDCs at Secondary School level the District Collector and Chairman, Managing Committee RMSA is requested to constitute a committee with the following officers for checking up of Quantity and Quality control of procured items at School level received from the approved agency before making payment to the concerned through a cheque as per procedure. The Committee members should also see that the items are recorded in the Stock Registers and they should also certify in the registers that the materials are received in good condition:

1. Executive Engineer, APEWIDC and another EE from any other Dept
2. One member from District Industries Department
3. District Educational Officer & Ex-Officio Project Co-Ordinator, RMSA.
4. Head Master / Head Mistress / Principal of the concerned Secondary School as convener.
- 5.

The Head Masters of concerned Secondary Schools are also informed that any deviation in procurement of the above materials will be viewed seriously and action will be initiated as per CCA rules.

The Head Masters are further requested to submit a compliance report for utilization of funds released for this purpose to the District RMSA Office and State RMSA office.

This has got the approval of Commissioner and Director of School Education & Ex- Officio Project Director, RMSA, AP, Hyderabad

Sd/- Ch.Pullaiah
for Commissioner and Director of School Education
& Ex-Officio Project Director, RMSA (FAC)

To

All the Headmaster & Chairmen, SMDCs of identified 289 Secondary Schools in the State (as per list) (through the DEO & Ex-Officio District Project coordinator, RMSA)
All the District Educational Officer & Ex-Officio District Project coordinator, RMSA in the State for information and take further follow up action in the matter.

Copy to all the District Collectors & Chairmen, Managing Committee (District Level), RMSA in the State for information and take further follow up action in the matter.

Copy to all RJSEs in the State for information and take further follow up action in the matter.

Copy to Managing Director, Andhra Pradesh Education Welfare and Infrastructure Development Corporation, Fathemaidan Road, Hyderabad for information and to take further necessary follow up action in the matter.

//true copy//attested//

ASSISTANT DIRECTOR, RMSA

PROCEEDINGS OF THE DIRECTOR, RMSA, O/o the COMMISSIONER & DIRECTOR OF
SCHOOL EDUCATION AND EX-OFFICIO PROJECT DIRECTOR, RMSA, A. P., HYDERABAD.

Present :: Smt. V. Usha Rani, IAS

Rc.No. 1089/RMSA/2012

Dated: 20.12.2014

Sub:- SE – RMSA – Release of funds for purchase of furniture and lab equipment in the sanctioned components under RMSA –Phase-I & Phase-II at School level in approved Secondary Schools in the State - Errata- Orders - Issued - Reg.

Read:- 1. This office Proc.Rc.No. 1089/RMSA/2012 dated: 25.08.2014.
2. This office Proc.Rc.No. 1089/RMSA/2012 dated: 20.09.2014.
3. This office Proc.Rc.No. 1089/RMSA/2012 dated: 07.10.2014.

In continuation of this office proceedings 1st to 3rd read above, all the concerned Head Masters/Head Mistress and Principals of the approved Secondary Schools for Strengthening of RMSA are informed that the following errata is issued for specifications mentioned at Item No.1 i.e., Dual desks for two class Rooms (Size 3'-6" for classes IX & X)

Specification mentioned in Proc.Rc.No. 1089/RMSA/2012, dt. 25.08.2014, 20.09.2014 & 07.10.2014	Specification to be read as
1200 mm X 895 mm X 750 mm	1050 mm X 895mm X 750 mm


Director, RMSA (FAC)

To:

All the Headmaster & Chairmen, SMDCs of identified Secondary Schools in the State (as per list) (through the DEO & Ex-Officio District Project coordinator, RMSA)

All the District Educational Officer & Ex-Officio District Project coordinator, RMSA in the State for information and take further follow up action in the matter.

Copy to all the District Collectors & Chairmen, Managing Committee (District Level), RMSA in the State for information and take further follow up action in the matter.

Copy to all RJDEs in the State for information and take further follow up action in the matter.

Copy to Managing Director, Andhra Pradesh Education Welfare and Infrastructure Development Corporation, Fathemaidan Road, Hyderabad for information and to take further necessary follow up action in the matter.

Copy to Chief Manager, Intero Div Godrej & Boyee Mfg Co Ltd., 201 & 202, Lata-1 Landmark, 5-4-94 to 97, Rnaji Gunj, MG Road, Secunderabad for information

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER &
EX-OFFICIO DISTRICT PROJECT COORDINATOR, RMSA/MS, SPSR NELLORE DISTRICT
Present:- Sri D.Anjaneyulu, M.Sc.M.Ed.,CIPE(London)**

Rc.No.8743/D1/RMSA/2014-Furniture

Dt:16 -12-2014

Sub:- RMSA O/o the District Educational Officer, SPSR Nellore District - Implementation of RMSA Programme in SPSR Nellore District under the component under purchase of furniture at District level for two days from 29-12-2014 & 30-12-2014-Guidelines and instructions issued-Regarding.

Ref :- Proc.Rc.No.1089/RMSA/2012 dt.25-08-2014, 07.10.2014 & 16.10.2014 of the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad.

All the Deputy Educational Officers in the District are informed that the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad has requested to conduct the exhibition of furniture by the reputed certified firms manufacturing the furniture by giving vast publicity in news papers to exhibit their products as per specifications mentioned there in for selection and bargaining at the venue by the Head Masters concerned for procurement of furniture to Secondary Schools in the State at Divisional and District level as per norms of RMSA.

Accordingly a press note was issued requesting the licensed manufacturers for display of furniture items as specified by the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad in exhibition going to be conducted at District Level on 29-12-2014 & 30-12-2014 in Sri Kasturi Devi Girls High School, Near KVR Petrol Bunk, Dargamitta, Nellore.

Hence, all the Deputy Educational Officers are requested to inform all the Head Masters of High Schools to those schools amounts were credited under “**purchase of furniture**” under RMSA in their jurisdiction to participate exhibition on the above dates in coordination with SMDC members without fail. The list of schools were already communicated in the earlier instructions.



**District Educational Officer &
Ex-Officio Dist. Project Coordinator, RMSA,
SPSR Nellore District**

To

All the Deputy Educational Officers in the District,
Copy submitted to the Regional Joint Director of School Education, Guntur for favour of kind information

Copy Submitted to the Commissioner & Director of School Education and Ex-Officio Project Director, RMSA, AP, Hyderabad for favour of kind information.